

Site Base Agenda  
September 14th, 2024

Attendance

- ☐ K - Loudermilk
- ☐ 1st - Durkee
- ☐ 2nd - Haynes
- ☐ 3rd - Falled
- ☐ 4th - Householder
- ☐ 5th - Moore
- ☐ EC - Cummins
- ☐ Specials - Siegel
- ☐ TA - Raine
- ☐ Support - Wedding
- ☐ Admin - Lauri
- ☐ Parent - Messenger
- ☐ NC Star Rep - Taylor

1. Review last months minutes:

**\*\*Remind students to be quiet coming in from recess, especially 2nd grade because it is disturbing 3rd grade\*\***

2. Admin: NCStar [Indicator Actions](#)

3. Department Questions and Concerns(Admin responses in Red):

- Kindergarten
  - Music in the cafeteria
    - Wiring was not working, it has been fixed, If it is not working in the future, please be sure to let Medlin know.
- 1st Grade
  - Spray for bugs
    - Black beetles everywhere- Ms. Lauri will ask if they can come spray again
  - Can we get more paper, we don't have chromebooks and no knowledge workbooks this year. We are already almost out
    - Ms. Lauri will talk to Kathy about more paper. It's the copies that cost money and that we have to be mindful of.
      - Copies: Every teacher received 1 box that's 5,000 sheets of paper per teacher. You will receive another box next semester. There is no reason we should be out of paper.

Even without ordering workbooks. 3-5 workbook pages are online if needed. K-2 have skills workbooks and some grade levels have extra Knowledge workbooks in the book room. Please be mindful of what your copying use your notebooks when able.

- Even buying your own paper costs the school. Every copy made costs. We can pull numbers however, I trust that you will be mindful.

- 2nd Grade-

- Lunch line is getting too backed up. Especially on Monday (dipper day) and Friday (pizza day). Students (and teachers) are missing half of their lunch period if not more on these days. Can desserts be bought from the second line and the cashier just rotates taking orders?
  - Ms. Lauri will touch base with Samantha about either doing 2 lines on those 2 days or maybe coming up with a solution to where kids go to buy snacks.
    - Make sure students know numbers even upper grades some are still struggling.
    - Stand with your students to get them moving quicker through the line
    - Have to have 400 buying to open 2nd line
    - Be on time there is 3 minutes in between classes ONE class late makes everyone after behind. Follow your scheduled time.
  - Kindergarten will try entering numbers or having kids read the numbers to the cashier for their kids until January to make the line go faster
- Music in cafeteria hasn't been playing
  - Covered above
- Can we get a pulse check?
  - Yes- Ms. Lauri will make a form
    - Form in communication

- 3rd Grade

- 3rd grade student house leaders not having time to eat for lunch during meetings and also hard for teachers to manage their responsibilities. Is there a way for this to be communicated directly to parents? Adding coteacher to dojo that is in charge of house leaders to communicate?
  - Mrs. Householder can be added as a coteacher to the house leader's classrooms so she can message the parents directly. Possibly have students pack lunch on day of the house leader meetings.

- 4th Grade - None

- 5th Grade

- Is there a list of approved supplemental resources like for more vocabulary lessons?
  - There are fluency passages on content resources (Lauri will ask Amy)
- Half day planning confusion- how long is it supposed to be?
  - 2 ½ hours-30 minutes shorter this year due to using TA's and not parents this year.
- Understand doordash was a lot of front office, but wondering if a table can be set outside for drop off where they don't interrupt school day
  - No, however Ms. Lauri will compromise and allow a day a month in the future in addition to special occasions such as half day planning days
    - CKLA has Read Works passages that correlate to the unit.
    - There are bookroom books that can be used for bookclubs and small groups
    - LETRS has the Comprehension Planning Template to use for passages.
    - Reading Comprehension books are available in the school.
    - If there are passages that have NOT been approved, turn them in for approval. Even if it's one time. If this is not done and something is said then it's on the teachers.
- Nurses office
  - Some confusion on when it's ok to send students to nurse. We understand that some things can be handled in the classroom, but how do we make that call. Some are concerned that something might be really wrong
    - Use your judgment
    - Biggest issue is not sending during lunch so students don't miss their lunch while being in the nurse's office
  - Can we keep ice in freezer on hallway or get our own ice packs just to calm some students down in order to avoid a trip up?
    - Yes; Ms. Lauri will check into having a thermometer on each hallway if teachers want to take a child's temperature if they think they don't really need to go to the office
      - Megan will get ice packs in other freezers and thermometers are available in office. We will get them out.
    - Ask Nurse Megan- if a child gets bit by a bug, do they have to be sent to the nurse due to protocol?
- Specials
  - Please pick up and drop off on time to specials
    - Talk to grade levels about this

- Be consistent with the behavior chart and bringing it to specials- be sure to let teachers know who have split classes how their students behaved during specials
  - Specials will mark dojo points on the behavior chart
- Can clipcharts come back?
  - We stopped doing this when we started with PBIS but Ms. Lauri will think about this and talk with specials
    - No clipcharts it reinforces negative behavior
    - EVERYONE needs to bring Behavior charts to EVERY Special
    - Specials teachers will write points to give
- EC - None
- TA - None
  - Can admin meet with us as a group twice a year for a check-in
    - Yes- we will do it soon as Ms. Lauri just finished one on ones (maybe next week)
      - Wednesday, October 23 @ 2:20 right after duty.
- Parents
  - Concerned about the back door unlocked during lunch
    - Ms. Lauri confirmed it is allowed due to being fenced in
- Support Staff